

**By Laws of Acworth Baseball Association**

**Article I**

**Name**

The name of the Association shall be known as “Acworth Baseball Association, Inc.” (Also referred to as Acworth Baseball, Association, or ABA in this document)

**Article II**

**Objectives-Mission Statement**

The main function of the Association is to provide boys, girls, men and women an opportunity for fun and enjoyment through a baseball program which will implant firmly in the youth of the community the ideals of good sportsmanship, honesty, courage, self-discipline and reverence so that they may be finer, stronger, healthier persons and much better citizens.

**Article III**

**Definitions**

**Definitions in relation to these By Laws not covered under this Article or their Article of application will be as described or interpreted by the Board of Directors.**

**Board of Directors**- The officers of the Association with the responsibilities as described in these By Laws, and shall consist of: President, Executive Vice President, Scheduling Director, Treasurer, Age Division Directors, Select Team(s) Director, Secretary, and Team Parent Coordinators.

**Fiscal Year**- August 1<sup>st</sup> through July 31<sup>st</sup>.

**General Membership Meeting**- Meeting of the members (or their parent/ guardian), Board of Directors, and Governing Body, at a regularly scheduled time and place of which the time has been given or announced to the members, Board of Directors, and Governing Body. For an official meeting to be declared there must be a quorum of members and Board of Directors.

**Governing Body**- Board of Directors and team managers collectively during season time period.

**The League**- The league shall be divided into three divisions. The Junior Division including players 4-12 years of age, the Senior Division including 13-18 years of age, and the Select Division including player of all ages. All leagues shall abide by the rules and regulations of the approved sanctioning baseball body for their Division.

**Member**- Players in the League of the Association that meet eligibility requirements at the time of registration and have completed registration.

**Park Rules**- Rules of play in each division that differ from the written rules of the Sanctioning Body.

**Quorums:**

Board of Directors- Seven Board Members

Governing Body- Governing body members present upon proper notification and at least seven Board of Directors members.

Members – Association members present upon proper notification and at least seven Board of Directors members.

**Sanctioning Body**- Baseball association Acworth Baseball Association is affiliated with.

**Special Call Meeting**- A meeting requested by any member by giving notice in writing or posting notice at all game fields of the Association at least 7 days in advance of the planned meeting. For an official meeting to be declared there must be a quorum of members and Board of Directors.

**Written Ballot**- Secret election process in writing with verification that each voter had the eligibility to participate. Before any Written Ballot can be taken there must be a posting of the process and the timeline. There must be a minimum of fourteen days from the posting until the actual ballots are collected and a minimum of seven days from the end of the nomination period to the ballot collection. All election process and procedures must be approved by the City of Acworth Parks and Recreation Director and must be coordinated with the City of Acworth Parks and Recreation Director.

## **Article IV Parliamentary Authority**

The rules contained in latest revision of Robert’s Rule of Order shall govern this Association in all cases to which they are applicable and in which they are not inconsistent with the By Laws of the Association. There must be two originals of the current By Laws dated and signed by the President, the Secretary, and the City of Acworth Parks and Recreation Director. These two originals will be notarized with one copy kept by the Secretary in permanent records and one kept by the City of Acworth.

## **Article V Membership**

### **Section 1**

All players who were active members at the end of a season of the prior year may renew their membership by registering on dates set forth by the Board of Directors.

### **Section 2**

New players become members of the Association at the time of registration if said players meet eligibility requirements, as slots are available.

### **Section 3**

Any member in good standing is entitled to one vote in this Association. Parent or legal guardian of the participating member shall cast votes on behalf of the member (One vote per membership).

### **Section 4**

Non-voting Membership is also open to any other interested adults who meet one of the following requirements:

- a. Actively volunteers contribution of time throughout the baseball season and is recognized for such by the Board.
- b. Honorary lifetime membership awarded by the Acworth Baseball Association by the Board of Directors.

### **Section 5**

The voting privilege and participation may be revoked unless the following conditions are met:

- a. Registration of member completed
- b. Payment of all fees
- c. Member in good standing

## **Article VI Officers**

### **Section 1**

The officers, also known as the Board of Directors, of this association shall consist of: President, Executive Vice President, Scheduling Director, Treasurer, Age Division Directors, Select Team(s) Director, Secretary, and Team Parent Coordinators.

### **Section 2**

No officer may be a manager, coach or officer of another baseball organization not affiliated with the Association with the exception of the Sanctioning Body affiliate. Two Board positions may not be held at the same time by persons married to each other or two parents or guardians of the same member. All officers shall be elected to a one-year term with the exception of the Select Team Director who is appointed by the Board of Directors for a 2 year term.

### **Section 3**

All officers shall be elected by a majority vote of the members of the Acworth Baseball Association using a Written Ballot. Elections will be held on the second Saturday of May or if not this date the closest possible Saturday to this date. A committee appointed by the current Board of Directors and consisting of at least one City of Acworth representative chosen by the city will tally ballots and return all ballots to the Secretary. The election committee will give results to the President and Executive Vice President. All incoming officers will be announced at the May General Board meeting. The current officers shall serve in their position throughout the spring season and assist in directing tournament activities. Newly elected officers shall begin planning activities on June 1<sup>st</sup>, and will assume complete duties at the August General Membership meeting or as the current Board of Directors deems.

### **Section 4**

In case of a vacancy in the office of President, the Executive Vice President shall become President. Vacancies in other offices shall be filled in the following manner: The Governing Body will nominate and elect by a majority vote a replacement for said vacancy using a Written Ballot to be collected and tallied by the Secretary.

### **Section 5**

The resignation of an officer shall be sent to the President in writing, who shall present it to the Governing Body for appropriate action on or before the next Scheduled Meeting.

### **Section 6**

To be eligible to qualify for a position on the Board of Directors, you must have current membership or have served on the current governing body during the fiscal year.

## **Article VII Governing Body**

### **Section 1**

The Governing Body of the Association shall be elected officers and managers with the President serving as chairman.

### **Section 2**

The Governing Body shall conduct business of the Association. A written and signed proxy is permitted for votes taken by the Governing Body.

## **Article VII Duties of Officers**

### **Section 1**

#### **President**

- a. The President and Chairman of the Governing Body shall be one and the same person
- b. Shall provide leadership for Acworth Baseball Association
- c. Delegate authority to Executive Vice President to act on his/her behalf in his/her absence. May Delegate authority to any elected officer to act in his/her absence in the event the Executive Vice President is absent
- d. Shall appoint special committees
- e. Shall call meetings of the Governing Body and the general membership in accordance with the By Laws, as well as other meetings, as deemed necessary
- f. Serve as chairman for the Governing Body and membership meetings
- g. Consult with officers prior to each membership meeting to see that all the details of the meeting are ready as planned
- h. Decide all parliamentary questions
- i. May vote when voting is by ballot, in other cases may vote to break a tie
- j. Shall not override duties of other officers or age division directors unless lack of action would place the Association in jeopardy
- k. Has authority to make decisions for Acworth Baseball Association provided these decisions are not in conflict with the By Laws of the Association
- l. Co-sign all checks with the Executive Vice President or designated third party.
- m. Coordinate and manage budget process for the entire association
- n. Coordinate and secure umpires for the Association or delegate authority to any other elected officer
- o. Coordinate interpretation of rules in the case of discrepancies
- p. Coordinate and manage governing rules and rules of play for the entire Association
- q. Coordinate coaching clinics for age divisions 4-12
- r. Has authority to designate, obtain and retain legal counselor and other agents as to provide a quick remedy to secure the association property and ensure moral integrity.
- s. Shall be empowered to act on his/her own initiative to secure the assistance of the local or municipal, county, state and federal law enforcement agencies including execution of affidavits in support of criminal warrants to protect property and moral integrity in compliance with the intents of purpose fo the Association.
- t. Develop and post a Calendar of events for the entire season prior to opening day. It is understood that all dates will not be known and all are subject to change; however, all known events just be published on the calendar with at least an estimated date.
- u. To prepare agenda of meetings and provide copies when necessary.

### **Section 2**

#### **Executive Vice President**

- a. Perform all duties of the President in his/her absence
- b. Assist in the leadership of the Association
- c. Shall be responsible for the purchase of all equipment, maintain accurate inventory records and issue uniforms for all leagues
- d. Coordinate and manage protest/forfeiture process for age divisions 4-12
- e. Co-sign all checks with the President or designated third party
- f. Shall be empowered to act on his/her own initiative, to secure the assistance o f the local and municipal county, state and federal law enforcement agencies including execution of affidavits in support of criminal warrants to protect property and moral integrity in compliance with the intents and purpose of the Association.

### **Scheduling Director**

- a. Prepare regular game schedules for age divisions 4-12
- b. Oversee established rules of play for age divisions 4-12
- c. Assist President in coordination of coaching clinics, pitching clinics, etc.
- d. Ensure dissemination and communication of all rules of play to each division Director.

### **Section 3**

#### **Age Division Directors-Ages 13+ (Senior), Ages 11/12 (Bronco), Ages 9/12 (Mustang), Ages 7/8 (Pinto) and Ages 4/5/6 (Shetland/Colt)**

- a. Shall serve as director of their respective age division
- b. Shall assist executive Vice President with inventory and make appropriate purchase request for equipment
- c. Shall communicate requirements of managers and coaches in the preparation of game and practice field
- d. Assign players after initial draft, as needed, to complete roster to numbers specified in the league By Laws on first come, first serve basis
- e. Register players during registration for their appropriate division
- f. May act as arbitrator before grievances are filed for their appropriate division
- g. Shall be responsible for calling rain outs or designating a person to do so at least one hour prior to game time when possible
- h. Coordinate tournament team selection
- i. Coordinate issue and return of all equipment with managers
- j. Assist President and Executive Vice President in coordination of coaching clinics for their age division
- k. Assist in the coordination and management of all protest and forfeiture within their age division

### **Section 4**

#### **Secretary**

- a. Maintain an accurate of all Governing Body meetings and General Membership meetings
- b. Record all business transactions at each meeting. Specifically, the name of the member making the motion, the fact a second was obtained and discussions included in the minutes
- c. The Secretary may request the motion be put in writing by the maker of said motion if long and involved
- d. Reads minutes of any previous meeting when asked to do so
- e. Upon request, shall provide a copy of the By Laws, minutes, a current list of all standing committees, any documentation or correspondence that would be pertinent to the meeting
- f. Receive memberships and registration forms and prepare membership rosters
- g. Act as custodian of all records except those specifically assigned to others stated in the By Laws of the Association
- h. Make available the number of returning and new players to age division directors before the draft
- i. Secretary or designated person (excluding age division directors) shall attend each draft and keep accurate records of each round and all proceedings
- j. Maintain an updated record of anyone that has check signing authority for the Association and any change in the check signing status
- k. Getting minutes from previous meetings to all board members and posting the same at each field at least one week prior to the next General Membership meeting. This is to eliminate the reading of the minutes at meetings in order to save time during meetings
- l. Keep updated Association calendar posted at all fields
- m. Responsible for publicizing Select Team Tryouts and seeing that notices of open tryouts are mailed to all players in eligible age groups that played Acworth recreation baseball the previous spring season.

**Section 5**

**Treasurer**

- a. Receive all monies of the Association as prescribed in the By Laws or as authorized by the action of Governing Body
- b. Prepare a detailed financial statement monthly and as directed by the President. This financial statement shall be available to the membership when requested at each membership meeting and shall be posted at each field facility
- c. Shall keep financial records for both the junior and senior divisions with the senior division having a separate ledger maintained
- d. Person nominated for this office should be familiar with balancing a checkbook and all accounting procedures
- e. Person will not be allowed to be a co-signer on association checks

**Section 6**

**Select Team Director**

- a. Shall serve as director of select team division
- b. Shall attend all meetings pertaining to division
- c. Coordinate all matter pertaining to division

**Section 7**

**Team Parent Coordinator – Player Pitch**

- a. Shall be responsible for insuring all Team Parents complete and pass a mandatory background check in player pitch divisions.
- b. Coordinate the dissemination and communication of Association information through Team Parents in player pitch divisions.
- c. Shall be responsible for coordinating the Association pictures. Assist photographer in the coordination and scheduling of teams. Communicate said schedule to Team Parents. Coordinate dissemination of pictures to Team Parents upon completion with Team Parent Coordinator – Coach Pitch for player pitch divisions.
- d. Shall call meetings for Team Parents, throughout the season, as deemed necessary to ensure dissemination and communication of Association information and notifications in player pitch division.

**Section 8**

**Team Parent Coordinator – Coach Pitch**

- a. Shall be responsible for insuring all Team Parents complete and pass a mandatory background check in coach pitch divisions.
- b. Coordinate the dissemination and communication of Association information through Team Parents in coach pitch divisions.
- c. Shall be responsible for coordinating the Association pictures. Assist photographer in the coordination and scheduling of teams. Communicate said schedule to Team Parents. Coordinate dissemination of pictures to Team Parents upon completion with Team Parent Coordinator – Coach Pitch for coach pitch divisions.
- d. Shall call meetings for Team Parents, throughout the season, as deemed necessary to ensure dissemination and communication of Association information and notifications in coach pitch division.

**Article IX  
Financial Policy**

**Section 1**

**Board of Directors**

The Board of Directors, being the elected officers, shall decide all matters pertaining to finances of the Association. The expenditures of funds shall not give any team an advantage over the other.

- a. Monetary contributions should be made to the Association as a whole with receipt issued unless approved by majority vote of the Board of Directors. Contributions to individuals or teams shall not be allowed within the junior division.
- b. Any money raised for any special events or fundraisers will be turned over to the Association
- c. Any member found in violation of these rules will be subject to disciplinary actions decided by the Board of Directors.
- d. Due to the length of play and structure of the senior division individual team donations will be allowed. All contributions will be turned over to the Treasurer of the Association. Individual team ledgers will be maintained. Disbursement of these funds will be for the following:
  - 1) Tournament fees
  - 2) Additional equipment
  - 3) Travel expenses
- e. All association checks are required to have (2) two signatures: President, Vice-President, or other designated third board member, excluding the treasurer.

Individual team funds remaining in the treasury at the end of the regular season will be placed into the Associations General Fund Account

**Article X  
Meetings**

**Section 1**

A general Membership meeting will be held on the third Sunday of each month. The time and location of said meeting would be announced by the President and publicized by the Secretary. For an official meeting to be declared there must be at least seven board members present.

**Section 2**

Board of Directors and/or Governing Body meetings shall be held as needed. The time and location of said meeting would be announced by the President and publicized by the Secretary. For an official meeting to be declared there must be at least seven board members present.

- a. Any member wishing to attend these meetings shall notify the President of said intention. The President or Secretary will notify the interested member of the time and location of said meeting. Members, however, will not be allowed to attend those meetings when the Governing Body has voted to hold a special or closed meeting. Interested members will be present as a spectator only.
- b. Managers and officers are required to attend regular or called meetings. Managers or officers missing three consecutive meetings without prior notice or approval from the President will have positions filled according to the Constitution and By Laws of the Association

**Article XI  
Coaching Staff**

**Section 1**

The coaching staff shall consist of (1) manager and a maximum of (2) assistant Coaches. No more than 1 assistant coach with player in the division may be chosen prior to the draft.

## **Section 2**

The manager for each team will be elected by majority vote of the Board of Directors, prior to regular season player draft. In the event of a tie the President will make the final decision. The vote will be done by anonymous written ballot at a General membership Meeting or Special Call Meeting of the Board of Directors with all nominated parties allowed to attend and defend themselves in any discussion.

## **Section 3**

### **Coaching Prerequisite**

- a. Cannot be an officer of any other **baseball** organization
- b. General Baseball knowledge
- c. Interested in teaching all players the fundamentals of baseball
- d. Train and teach all players equally at all times
- e. Conduct self in a professional manner at all times
- f. Attend mandatory coaches clinic for managers and assistant coaches at managers and assistant coaches expense
- g. On day of registration, must complete coaches application, a mandatory background check form
- h. All managers must be a minimum 21 years of age and all assistant coaches must be a minimum of 19 years of age
- i. All managers will be required to pass mandatory background check prior to division draft
- j. A \$250.00 refundable deposit will be required of each manager to obtain equipment. Managers are required to maintain and return all issued equipment at the last regular season game or upon elimination from end of season divisional/championship play at which time the \$250.00 deposit will be returned. Failure to return properly maintained equipment would be grounds for expulsion from the Association and possible forfeiture of the \$250.00 deposit.
- k. All managers are strongly encouraged to attend all regular monthly general membership meetings.
- l. Attend all scheduled workdays upon ample notification, unless excluded by division director.  
**Penalty:** One game suspension from ABA facilities.
- m. Managers may only manage in one age division.

## **Article XII**

### **Duties of Managers/ Coaches**

#### **Section 1**

- a. The teaching of the competitive game and play in such a manner that the player will obtain a thorough knowledge of the correct method of participation whether or not the skill to compete is, in fact, obtained.
- b. The teaching of the basic fundamentals including the physical conditioning of the player shall be foremost prior to the teaching of strategy

#### **Section 2**

The coaching staff of a team will channel their entire request for game and practice equipment through the division director

#### **Section 3**

The coaching staff shall be responsible for the final selection of their team and player positions. They are responsible for the players from the time they report for an event until they are dismissed or removed by the parent/accepted guardian.

#### **Section 4**

The manager of each team is singularly responsible for coaches he selects including their conduct at all times. The manager of each team is responsible for the selection of his assistant coaches who prior to

opening day must complete coaches application and a mandatory background check for. Any assistant coach chosen prior to the draft must have passed background check prior to the draft or their child will be made available in draft.

**Section 5**

Preparation of field for each game is the responsibility of all coaches. Teams should cooperate in dragging and lining the field and pre-game preparation. Visitor team is responsible for maintaining the official scorebook and home team for post game preparation. Each team is responsible for the pick up of all litter in dugout and grounds, raking and dragging of field, turning off scoreboard and field lights. Security of fields and facilities including concession is the responsibility of all coaches. Managers and coaches failing to comply shall result in game and suspension or other action determined by the Board of Directors.

**Section 6**

In the event a manager is removed from the position in the Association, the assistant coach will take over those managers’ duties until the Board of Directors approves a new manager.

**Article XIII  
Grievances**

**Section 1**

Direct interference of managers or coaches by parents or accepted guardians during practice sessions or competitive events is not acceptable. Any occurrences shall be reported to division director for review and possible disciplinary action.

The loss of managers, coaches, parents/accepted guardians or spectators temper, whether resulting in bodily injury or not, while on the practice field or playing fields during competitive events and especially so as to be witnessed by players and/or others, constitutes grounds for immediate expulsion from the current event and possibly permanent expulsion from membership of the Association. The Board of Directors shall approve such expulsion and notify the parties involved in writing of their decision.

In the event a parent/accepted guardian feels that his or her child is not being treated fairly, the first step shall be to discuss the complaint with the manager. If the parent/accepted guardian still feels his/her child has not been treated fairly, the parent/accepted guardian should contact the appropriate division director and request a meeting with the manager and the director. The director will schedule said meeting and act as arbitrator for all parties. After this meeting, if no agreeable solution has been accepted/guardian, the parent/guardian shall file formal, legal, written grievance to the Board of Directors

The President shall be the receiver of said grievances. The President shall then schedule a prompt meeting with the Board of Directors and all parties directly involved to hear the grievance. Once the meeting has been held the Board of Directors shall render a final and binding decision on said formal, written grievance provided a majority of the Board of Directors has attended this meeting.

**Article XIV  
Committees**

**Section 1**

The President shall appoint all committees, as he/she deems necessary.

- a. An audit committee will be appointed each year by the closing day of spring season

## **Article XV Player Eligibility**

### **Section 1**

Any child meeting the age control date set forth and approved by the sanctioning body is eligible to compete for participation on one of the Association's teams.

The child and his parents/accepted guardian must accomplish the following requirements prior to participation on one of the Association teams

- a. Completion of the membership information form and return of the same signed, to the appointed registrar
- b. Payment of all fees listed on membership information form except for approved hardship cases
- c. A certified copy of the child's birth certificate. Returning certified players of the Association will not be required to present a birth certificate unless requested by the Board of Directors.
- d. Game uniforms and equipment shall not be issued until all items of registration are complete

### **Section 2**

Player must play in the age group specified on registration form.

Exception:

- a. Where siblings are involved, the younger player may move up one age division to same league as older sibling
- b. Where an exceptional player may be allowed to move up one age division pending the following requirements have been met:
  1. Written Parental Approval
  2. A 2-Coach Written Recommendation
  3. Current Division League Director Approval
  4. Next Age Division League Director Approval

## **Article XVI Registration**

### **Section 1**

All players who were active members at the end of a spring season may renew their membership by registering on dates set forth by the Board of Directors to ensure placement in the following corresponding fall or spring season.

### **Section 2**

All returning players and players who reside within the city limits of Acworth will be given priority in the first day of regular registration.

### **Section 3**

Any new players and any others who have not already registered will be allowed to register on the second day of regular registration with the understanding this is a first come, first serve basis. Once the age division is filled players wanting to register will go on a waiting list. Specified league numbers are 10 players per team with a maximum of 12 per team and a maximum of 14 teams per age division. Number of teams and players per team may be increased or decreased by approval of the Governing Body.

### **Section 4**

All age Division Directors will attend each registration or have an approved representative to handle questions or problems that may arise.

### **Section 5**

The President and Executive President will oversee each registration. The Secretary will keep all registration forms with the Treasurer collecting all registration fees, which will be deposited promptly with a maximum time limit of one week from being received.

**Section 6**

The President, Executive Vice President and Age Division Director will handle scholarship cases with strict confidence for approval.

**Section 7**

In the event a refund is needed for whatever reason; said refund will only be approved through the President and/or Executive Vice President as they see fit. All refunds must be requested within three days of that player's registration date. If a refund is requested after the three day period and approved by the President or Executive Vice President, the refund will only be one-half of that player's registration fee. Any returned checks will be subject to a \$15.00 service charge.

**Section 8**

The Board of Directors can only take registration and money on designated dates and at designated locations. Players not registering on set registration dates will result in that player being put on a waiting list of that age division.

**Section 9**

The Board of Directors will establish a registration deadline after the second day of registration for age divisions that have space available.

**Article XVII  
Conduct**

**Section 1**

Parents/ accepted guardians, spectators of participants shall conduct themselves in such a manner as to set an example for the children any discussion as to the ability of one child as opposed to another should not be overheard by the participating children.

Discussion with age division directors, managers or coaches in resolution of complaints or grievances shall not be held within hearing distance of the playing field, practice field, concession stands and like.

During competitive events parents/accepted guardians and spectators shall remain at least 15 feet from the boundaries of the playing field or behind the crowd control fence, if such is provided. The shouting and or yelling including swearing or vulgarity of any, other than encouraging remarks to the player, managers, coaches, field officials and any other officials shall constitute grounds for expulsion from the area and possibly the Association.

**Section 2**

Players, during the practice sessions and competitive events shall pay close attention to the coaching staff and refrain from comments other than those benefits to the event. Swearing and vulgarity shall be grounds for expulsion from the team. Players waiting to actively participate shall not play among themselves such as tossing balls, roughhousing, talking with parents, and the like.

**Section 3**

Consumption of alcoholic beverages is strictly prohibited at all fields and facilities. Such action will result in immediate removal from area and constitutes grounds for immediate expulsion from the Association and possibly permanent membership of the Association. Any manager, coach umpire or member of the Board of

Directors, while on the practice field or playing fields during competitive events, is found to have alcohol on his/her breath constitutes grounds for immediate expulsion from the Association and possibly permanent membership of the Association. Tobacco use on the playing field is prohibited per Dizzy Dean regulations. Any infraction of this rule is subject to disciplinary action.

#### **Section 4**

Fighting is strictly prohibited with expulsion from the area and possibly from the Association

### **Article XVIII Disciplinary Action**

The Board of Directors shall have the authority to suspect, discharge, or otherwise discipline any member, manager, coach, umpire or other person whose conduct determined detrimental to the best interest of the of the Association. No one shall be disciplined without an opportunity to know his/her alleged offense and to offer defense to the Board of Directors.

- a. First offense (per season) will be verbal warning in front of at least two (2) board members and documented at the next board meeting
- b. Second offense (same season) manager or coach involved must appear before the Board of Directors for disciplinary action
- c. Any manager or coach dismissed must be approved by 75% of the Board of Directors to return as a manager or coach of the Association
- d. Any Manager or Coach failing to show sportsmanlike conduct during or after a game as evidenced by failure to meet the opposing team at home plate and shake hands in a civil fashion will be suspended for 1 game. Failure of a Manager to require his team to meet the opposing team at home plate and shake hands in a civil fashion will result in a 2 game suspension

### **Article XIX Rosters**

#### **Section 1**

Rather than forfeit games because of insufficient players, policy of fill ins are as follows:

- a. Only first year players of same division or second year player from the next lower division may be picked up
- b. Fill in players may only play in the outfield position and must bat last in the batting order.
- c. At any given time during a games, fill in player must be replaced with roster player if one becomes available
- d. Violation of above policy will result in forfeiture of game
- e. This also applies to end of the regular season tournament play
- f. Fill in players cannot play in more than two games in one day
- g. Fill in players may be added to line up to the point where all defensive positions are filled.
- h. A maximum of two fill in players may be added. But a team must have at least six players from their original roster to avoid forfeiture and then may pick up two players to play with eight, which is the minimum number of players needed to play the game.

### **Article XX Games Rules**

#### **Section 1**

- a. No player shall sit on the bench any more than two innings per game. Failure to follow this guideline will result in the player being allowed to play the entire following game. Exceptions will only be

made for sick or injured players. This applies only to recreation league only, but is encouraged to be used in all-star play with exception of Dizzy Dean sanctioned tournaments.

- b. If a player does not arrive by the first pitch of the game a manager or coach does not have to abide by the guidelines set for rule stated in Article XX Section 1a. Notification must be given to the opposing manager and/or umpire
- c. Managers or coaches having players who have missed an excessive number of practices, without valid excuses are not required to meet rule stated in Article XX Section 1a. Notification must be given to the opposing manager and/or umpire.
- d. Rules of play will be as dictated by the Sanctioning Body written rules
- e. Each season any additional Park Rules must be approved by a majority vote of the Governing Body and presented to the team managers in writing prior to any game affected by the Park Rules.

## **Article XXI Championships**

### **Section 1**

Divisional play and/or championship format for each league shall be decided by a meeting among all managers from that respective league prior to the beginning of regular season play begins. This meeting is to be presided over by the age division director.

### **Section 2**

Home team will be determined by the flip of a coin when an official game schedule or tournament bracket placement does not designate a Home Team.

## **Article XXII Protest**

### **Section 1**

All protest shall be conducted in accordance with Sanctioning Body rules.

## **Article XXIII Team Selection Process Junior Divisions (T-Ball and Coach Pitch)**

### **Selection Process**

All players will be listed in order of date of birth oldest to youngest and will be selected at the Draft by round in this order including Managers and Assistant Coaches players who are considered locked players. This is not an open draft. Managers are limited in their selection to the players available in each round. Example: 12 teams provides 12 players available in each round, 11 teams provides 11 players available in each round, etc. Managers with no players in the program are given 1 locked player of their choice in the draft. Assistant Coaches with no players in the program are not given a locked player in the draft.

- a. Order of draft will be lottery or randomly picked for every other round of the draft with the draw order reversing on even number rounds of the draft. Example being that in round one the manager who picks the lowest number drafts first in the round and drafts last in the second round.
- b. All teams shall select one player in each round until all players registered have been selected.

- c. Siblings, if requested by parents, are to be drafted to the team of the first drafted sibling in the round the second sibling ranked.
- d. After all players available have been selected all coaches will again draw a number to subsequently place any additional players that sign up after the draft. These players names will be placed in a hat and drawn by the coaches in the order of the extra draw number selected at the end of the draft.
- e. Colt, Shetland, and Pinto Divisions will allow managers to lock 3 assistant coaches and their children prior to draft. Managers will only be allowed to make one player trade after the draft.

## **Article XXIV**

### **Team Selection Process**

#### **Upper Divisions (Player Pitch)**

#### **Selection Process**

All players will be listed in order of date of birth oldest to youngest and will be selected at the Draft by round in this order including Managers and Assistant Coaches players who are considered locked players. This is not an open draft. Managers are limited in their selection to the players available in each round. Example: 12 teams provides 12 players available in each round, 11 teams provides 11 players available in each round, etc. Managers with no players in the program are given 1 locked player of their choice in the draft. Assistant Coaches with no players in the program are not given a locked player in the draft.

- a. Order of draft will be lottery or randomly picked for every other round of the draft with the draw order reversing on even number rounds of the draft. Example being that in round one the manager who picks the lowest number drafts first in the round and drafts last in the second round.
- b. All teams shall select one player in each round until all players registered have been selected.
- c. Siblings, if requested by parents, are to be drafted to the team of the first drafted sibling in the round the second sibling ranked.
- d. After all registered players available have been selected in the draft all coaches will again draw a number to subsequently place any additional players that sign up after the draft. These players names will be placed in a hat and drawn by the coaches in the order of the extra draw number selected at the end of the draft.
- e. Mustang, Bronco and Senior Division will allow managers to lock 3 players prior to the draft. A list of these players must be presented to the Senior Director at least 24 hours prior to the draft. All other players within this age division will be drafted by the above method unless presented to the Senior Director 24 hours prior to draft as locked players.

## **Article XXV**

### **Amendments to By Laws**

The By Laws may be amended by a two-thirds vote of those members in attendance at any regularly scheduled General Membership or Special Call meeting provided:

- a. Notice of proposed amendment(s) is given in writing to the President or Secretary two weeks before the General Membership meeting prior to the meeting at which the intended vote on the amendment(s) is to be taken.
- b. The member or members proposing said amendment must be in good standing as members and attend the meeting in which their proposal is to be decided.
- c. This Association shall operate under its sanctioning baseball league and the provisions provided in these and By Laws.
- d. The By Laws will be reviews as needed or at least every two years.

## **All-Star/ Dizzy Dean Tournament Team Process**

### **Section 1**

#### **Team Selection**

- a. There will be one team per age group. A second all-star team will be allowed if there are 75% of the 12 players present at the initial tryout. The team(s) will consist of one manager and three assistant coaches unless otherwise dictated by the Dizzy Dean baseball and/ or approved by the Governing Body with a written ballot vote prior to the selection of the All-Star Coaches.
  - b. Post season tournament teams will be selected from skills tryout open to all eligible players in their respective age division. Eligible players must have participated in spring recreation division season and qualify under Dizzy Dean Baseball for eligibility. Eligible players must notify head manager their interest in trying out whether or not they can attend pre tryout practices.
  - c. The all-star manager will run an open skills tryout and assign impartial judges.
  - d. The impartial judges will use a standard will use a standard skill form when judging and rating each player
  - e. Tryouts will be held prior to Spring Break (weather permitting). This will allow teams to begin serious practices and begin the much needed fundraising.
  - f. The head manager will be allowed o freely pick his first six players. One of which his child will account for. The remaining will be selected by top scores. The head manager will determine 1/3 of the score by two pretryout practices, the other 1/3 can be determined by season of play. The head manager will have the ability to attend regular season games and use the standard score sheet to rank interested players. The final 1/3 will be scored by impartial judges on tryout day. If a player does not attend pretryout practices then only the tryout and season play scores will be used. As a result the tryout day score will count for the majority.
  - g. Team rosters may contain up to no more than 12 players.
  - h. Notification of team players will be posted at the field by the Board Of Directors. The head manager will also be responsible to contact ALL players who tried out by phone.
  - i. All participating players on the tournament teams play at least 2 defensive innings, 1 at bat. In every six inning game they are present unless hey miss 2 or more practices scheduled and held 5 days before the game. Head manager may however sit a child out for a game for disciplinary issues that have previously been brought to the attention of the child and parent.
- Penalty:** Manager will not be allowed to coach all-star team in next fiscal year of play
- j. Due to the commitment required of an All-Star Manager, the All-Star Manager's child shall be a roster player of the All-Star team regardless of the child's ranking in skills tryouts for the All-Star team
  - k. Any player who quits once uniforms are ordered, with the exception of an injured player, will not be permitted to tryout the following summer. The player/ parent will be required to pay for the cost of the uniform.

### **Section 2**

#### **Manager and Assistant Coaches Selection**

- a. The tournament team manager will be elected by Written Ballot from the regular season managers of that division by his/her peers. The election is to be held no later than the first weekend in May. The rules and guidelines for eligibility and requirements along with a request for nominations must be posted at least three weeks prior to the election with nominations taken from the posting period until 1 week prior to the elections.
- b. Ballots shall be placed in a sealed envelope and collected by the Division Director. The ballots shall be counted by the Association President and Executive Vice President with results being noted by the Secretary
- c. The manager that has been elected by majority vote will be notified by the Association President and Executive Vice President

- d. The manager elected must be a current regular season manager within the respective age division and have two previous seasons of head coaching (current season not to be included).
- e. Manager will select assistant coaches using the same guidelines as (d), above. The assistant coaches selection may be made from managers or assistant coaches from the division.
- f. A 2<sup>nd</sup> all-star coach will be nominated/ voted upon in the event a 2<sup>nd</sup> team is created. Again his/her child is only guaranteed a spot on the second team of which the parent is a manager.

**Selection 3**  
**Tournaments**

- a. The Association will pay entry fees for Dizzy Dean District and State tournaments only. Any other tournament entry fees will be responsibility for each tournament team.
- b. Any team planning to participate in the Dizzy Dean World Series shall notify the Board of Directors

**Selection 4**  
**Finances and Budget**

- a. Each tournament team shall be responsible for raising the funds necessary to cover their team’s cost of participation. This includes, but is not limited to: uniforms, cleats, catching equipment, baseballs, batting helmets, travel expenses, tournament entry fees not covered by the association, sponsorship banner, trophies, team parties and sponsorship acknowledgement
- b. A detailed income and expense report will be maintained by the Treasurer and each tournament team. All funds received to be turned in to the Treasurer. The Board of Directors strongly recommends that cash is not to be accepted. In the event this cannot be avoided, you supply the sponsor with a receipt for all monies received. All cash to be turned into the treasurer with a copy of the receipt given to the sponsor. All cash and checks received are to be recorded on the income and expense sheet. Attach the original and one copy of all checks to the income and expense sheet. Note your tournament team name on each check to ensure proper credit of your team funds
- c. The association will not issue checks to individuals. Checks will be issued to verifiable companies and/or organizations when presented with an invoice.
- d. Any and all funds not used during tournament team play will become part of Acworth Baseball Association’s General Fund after August 31<sup>st</sup>
- e. Equipment purchased with funds raised by a tournament team shall be distributed amongst those players who contributed to or raised funds through sponsorships for the tournament team. This shall be done through a blind draw process.
- f. For fundraising the head manager will set the expectation upfront with the minimum attendance that is required for events. Each parent will also be required to pay \$200 to help raise funds. If desired amount is raised in addition by the entire team, the \$200 investment can be returned to players if it is not needed. The head manager has the say to remove a child if a parent continuously does not show for fundraising events despite efforts made by the coach to talk to the parent previously. The ABA board recommends that the coach documents all such information.

**Signatures**

**President:**\_\_\_\_\_

**Secretary:**\_\_\_\_\_

Print name:\_\_\_\_\_

Print name:\_\_\_\_\_

Date:\_\_\_\_\_

Date:\_\_\_\_\_

**Acworth Parks and Recreation Director:**

\_\_\_\_\_

Print name:\_\_\_\_\_

Date:\_\_\_\_\_

**Notary:**